**Data inventory, tulevat ja lähtevät henkilöt, tiedot kerätään lomakkeella ja syötetään tietokantaan**

**Questions to a person starting at X University**

X University collects a data inventory for data used in X University. Please, fill relevant information:

1. What research data you will bring to X University to work on?
	* If you can provide PID of the data, please add the PID here.
* Title of data (if any)
* Purpose/Description of data (why was the data collected?)
* Location of data
* Data creator
* Data owner/manger
* Type of data (text, numbers, database etc.?)
* Does data include personal data or other sensitive data?
1. Is the data use compliant with a license or an agreement?
	* Rights and restrictions of data (what are the access rights and restrictions?)
	* License of data?

**Questions to a person leaving X University**

The intellectual property rights to research data created with external funding and databases created by X University funding are owned by X University.

1. If you participated in the creation of such data, we would like you to answer the following questions to ensure that data can be accessed by your research project or group.
* Where is the data stored?
* If you are the only person with access to data, how do you share the data with rest of your research group/project?
1. What data have you submitted to data repositories and/or published with X University affiliation?
	* If you can provide PID of the data, please add the PID here.
* Title of data (if any)
* Purpose/Description of data (why was the data collected?)
* Location of data
* Data creator
* Data owner/manger
* Type of data (text, numbers, database etc.?)
* Does data include personal data or other sensitive data?