



OPETUSHALLITUS
UTBILDNINGSTYRELSEN

Implementation of Varda's personnel module

Training for ECEC actors, 17 August and 21 August 2020



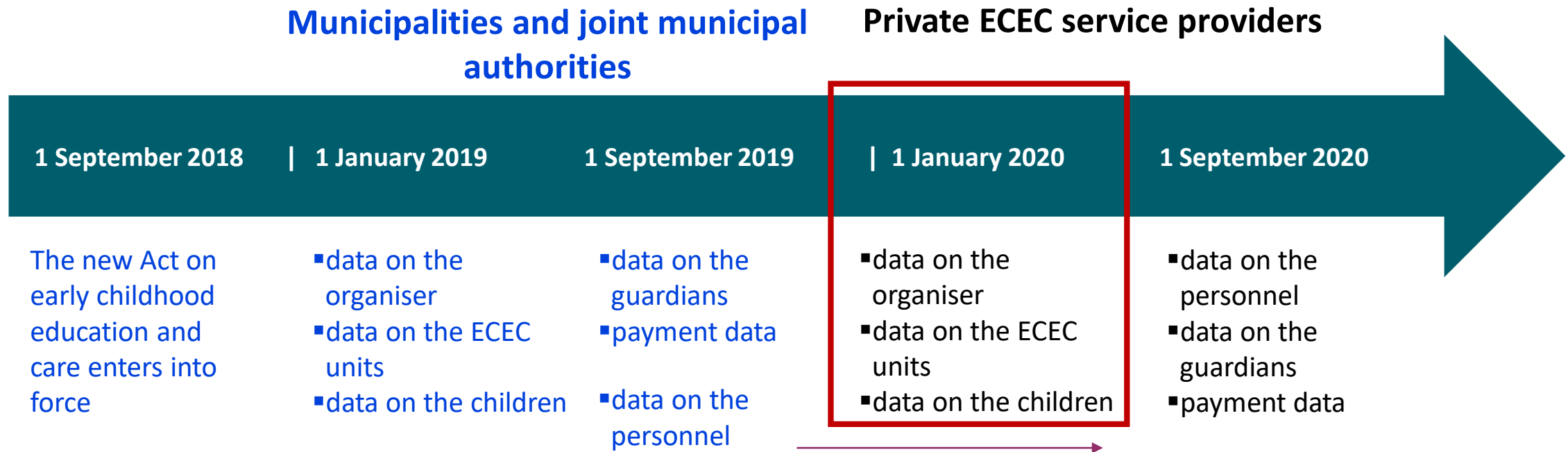
Webinar content and target groups

- Webinar content:
 - Personnel data contents to be recorded in Varda and data recorders
 - Introduction to the user administration of personnel data
 - Introduction to the testing of data quality
 - Support provided for the implementation
- Webinar target groups:
 - Varda data administrators and Varda system administrators of municipalities, joint municipal authorities and private ECEC service providers
 - future users of Varda's personnel module
 - suppliers of systems integrated into Varda
- The materials behind the links are available in Finnish and, as a rule, also in Swedish
 - Varda Quick Start guide is available in Finnish, Swedish, North Sámi, English, Estonian, Russian, German, Spanish and French, visit <https://confluence.csc.fi/pages/viewpage.action?pageId=80905240>

What does recording personnel data in Varda mean?

- municipalities, joint municipal authorities and private service providers record in Varda personnel data on
 - permanent and fixed-term employees
 - personnel working in education, teaching and care tasks
 - heads of ECEC centres
 - assistants for individual children or groups who take part in delivering education and care
 - summarised data on temporary employees
- under section 70 of the Act on early childhood education and care (540/2018), the following data on the personnel of ECEC providers shall be stored in the data warehouse:
 - name, personal identity code, national learner ID, mother tongue
 - sites (the term used in Varda is places of work) and the task referred to in the Act on early childhood education and care
 - the person's employment relationship and working time
 - the degree or qualification completed that confers eligibility referred to in the Act on early childhood education and care
 - participation in in-service training

Overall timetable for the implementations of Varda



Responsibilities for recording data

- A municipality/joint municipal authority records data on their personnel in Varda
- Private service providers (private family daycare providers, group family daycare providers and ECEC centres) record data on their personnel in Varda, regardless of the form in which ECEC is organised (actor receiving service vouchers, outsourced service provider, actor supported by a private day care allowance)
- If a municipality responsible for organising ECEC procures HR administration services from a service centre, or a private service provider from an accounting office or similar, the responsibility for recording personnel data in Varda remains with the ECEC actor.
 - Should an ECEC actor so wish, they can agree with the service centre or accounting office that the centre or office
 - can record data contained in the system/register used by them in Varda on behalf of the ECEC actor
 - if necessary, carry out the test of data quality in the personnel module on behalf of the ECEC actor.
 - The responsibility for ensuring that the personnel data contents are correct and up to date rests with the municipality/joint municipal authority organising ECEC or a private service provider.
- For more information on responsibilities for recording data, visit <https://confluence.csc.fi/display/OPHPALV/Tallentamisvastuut+tietokokonaisuuksittain> and <https://confluence.csc.fi/pages/viewpage.action?pageId=94572489>

Schedule for recording data 1/2

- Municipalities, joint municipal authorities and private service providers will record data on their personnel in the ECEC data warehouse as from 1 September 2020.
 - The data should be recorded if an employee's employment relationship is valid or a person works in ECEC as an entrepreneur on 1 September 2020
 - Data on in-service training should be recorded as from 1 September 2020 even if the person had also participated in earlier training
 - If an ECEC actor only begins to operate after 1 September 2020, the data should be recorded starting from the date on which the ECEC activities begin.
- Finnish National Agency for Education regulation: the data shall be recorded
 - when using an interface, twice a month: by the 15th and last day of the month when there are new data to record, or the data are amended
 - when using automatic data transfers, once every 24 hours
 - the data on temporary personnel should be recorded based on the actual data and updated as soon as possible, however at minimum twice a year

Schedule for recording data 2/2

- Finnish National Agency for Education regulation:
 - personnel data shall be recorded for the first time between 1 September 2020 and 28 February 2021
 - If an actor starts recording their data later during the transition period, for example on 1 November 2020, the data must be recorded in Varda retroactively as from 1 September 2020.
- If an ECEC actor is not yet collecting all the data that should be recorded, the collection of these data must begin at the latest on 1 September 2020
 - personal data must be processed carefully and securely
 - personal data can only be handled by employees if personal data processing is part of their tasks
- EDUFI will monitor the situation of data recording and remind ECEC actors of their recording obligation if necessary
- EDUFI regulation and instructions:
<https://confluence.csc.fi/pages/viewpage.action?pageId=85037049>

Municipalities, joint municipal authorities and private ECEC actors as controllers

- In their role of controllers, municipalities, joint municipal authorities and private ECEC actors
 - are responsible for the data contents to be recorded and for ensuring that they are correct and up to date
 - take care of informing registered employees using a notification template and model phrases provided by EDUFI
 - ECEC actors must update their privacy statements regarding the personnel data
 - For instructions and attachments, visit:
<https://confluence.csc.fi/pages/viewpage.action?pageId=85037049>.
- Data subject's rights
 - A person whose data have been recorded in Varda has the right to access the data and rectify any data that are incorrect
 - Access to the data can be requested using an EDUFI form and, in the future, data subjects will be able access their data through a user interface
 - Any requests for rectification should be primary addressed directly to the ECEC actor, who will remove any incorrect data in Varda and replace them with correct ones



OPETUSHALLITUS
UTBILDNINGSTYRELSEN

Data content to be recorded on the personnel



Employees whose data will be recorded in Varda

- Municipalities, joint municipal authorities and private service providers record in Varda personnel data on
 - permanent and fixed-term employees
 - personnel working in education, teaching and care tasks
 - heads of ECEC centres
 - assistants for individual children or groups who take part in delivering education and care
 - summarised data on temporary employees
 - Temporary employees do not have an employment relationship with an ECEC actor
- No data will be recorded in Varda on administrative staff (such as ECEC planners), or on personnel working in open ECEC and exclusively in early childhood education.
 - If a person works both in early childhood education and ECEC, their data should be recorded in Varda.
 - The division of their role between early childhood education and ECEC need not be itemised.
- The data should be recorded regardless of the duration of the employee's fixed-term employment relationship; for example, the duration of fixed-term employment could be one day

Recording data on substitutes

- If a substitute works for an ECEC actor as a fixed-term employee, the required data should be recorded in Varda at the level of a person.
- If, for example, the substitute comes to work for an ECEC actor through an agency, the data are recorded at summarised level under the temporary personnel item.
- A private family daycare provider records the data on a substitute under the data on temporary personnel. This should be done if, for example, a private family daycare provider has agreed on substitute arrangements with another family daycare provider or acquires a substitute by other means, such as through the Mannerheim League for Child Welfare or the municipality

Employee's personal data

- Item 4.1.1. on the data list Employee's personal data
 - personal identity code*
 - national learner number*
 - first names, preferred first name, surname*
 - mother tongue
 - gender
 - date of birth
- The only personal data concerning an employee the ECEC actor should record in Varda are the employee's personal identity code or national learner number as well as their surname and first names (data marked with *)
 - Varda retrieves the rest of the data listed above from EDUFI's learner ID register.
 - If an employee does not have a permanent Finnish personal identity code, their data are stored in Varda under their national learner number.
- An employee's personal address data are not recorded in Varda
- Summarised data only, rather than personal data, are saved in Varda on temporary personnel

Employee's degree or qualification

- Item 4.1.2. on the data list
 - National learner number
 - Degree or qualification
- Under the Act on early childhood education and care, an ECEC employee's qualification refers to that of a teacher in early childhood education and care, social pedagogue, special education teacher, childcarer, family daycare childminder, educator in early childhood Steiner education and care, and head of early education centre
 - The degree or qualification can be selected in the qualification code list in Varda, see <https://virkailija.opintopolku.fi/varดา/julkinen/koodistot/vardatutkinto>
 - the person's highest qualification in early childhood education and care field is recorded in Varda
 - If an employee has a qualification or training in a field other than those found in Varda's code set, or they have no qualification or training in the field, one of the following options should be selected in Varda:
 - other qualification or training conferring eligibility
 - no qualification or training conferring eligibility
 - foreign education providing eligibility on the basis of an EDUFI decision
- See instructions: <https://confluence.csc.fi/pages/viewpage.action?pageId=97598763>

Employee's data and Employee's employment relationship data

- Item 4.1.3 on the data list. The employee's data describe the relationship between the employee and the organisation.
- Item 4.1.4 on the data list. Data on the employee's employment relationship
 - Type of employment relationship (codes: until further notice/for fixed term)
 - Employment start and end dates
 - Type of working time (codes: full time 100% or part-time less than 100%)
 - Weekly working hours; for part-time employees, the number of hours calculated based on the working time percentage should be recorded
 - The ECEC actor calculates the percentage of part time working hours and records it in Varda
 - Degree or qualification relevant to the employment relationship
- An employee can have at most seven active employment relationships at the same time
- Instructions: <https://confluence.csc.fi/display/OPHPALV/Palvelussuhde+ja+poissaolot>

Employee's main places of work

- Item 4.1.5. on the data list Employee's main places of work
 - Start and end dates of working at a unit, or place of work
 - Job title (codes) see <https://virkailija.opintopolku.fi/varda/julkinen/koodistot/vardatehtavanimike>
 - Eligibility (the person has/does not have eligibility for the task entered for them)
 - Employee alternates between units (a person who does not belong to the permanent staff of or mainly work at any single unit)
- Up to three main units where the employee works can be recorded.
- The units have been pre-saved in Varda. The system transferring personnel data to Varda can run an interface search and retrieve the units.
- Please note that the job title cannot be the only basis for transferring data to Varda through an integration. In this case, the data concerning persons working in both early childhood education and ECEC, for example, may not be saved in Varda.
- Instructions:
 - conversion of job titles: <https://confluence.csc.fi/pages/viewpage.action?pageId=97585858>
 - eligibility: <https://confluence.csc.fi/pages/viewpage.action?pageId=97592442>

Employee's extended absence

- Item 4.1.6. on the data list Employee's extended absence
 - Start and end dates
- Extended absences are saved to Varda in order to keep reliable statistics on ECEC personnel numbers.
- The absence must be recorded for the relevant employment relationship.
- Extended absences include full-time and continuous absences of 60 days or more: **for example**, absences due to illness, maternity, paternity and parental leaves, rehabilitation, absences due to a child's illness or compelling family reason, job alternation leave, leaves of absence, military or non-military service, lay-offs, care leaves.
- No data on part-time absences are collected in Varda.
- The reason for the absence is not saved in Varda.
- Instructions: <https://confluence.csc.fi/display/OPHPALV/Palvelussuhde+ja+poissaolot>

Employee's in-service training

- In-service training in ECEC is training that maintains and develops professional skills as referred to in section 39 of the Act on early childhood education and care. The implementation and effectiveness of in-service training shall be monitored and evaluated. In-service training is training for ECEC personnel paid for by the employer which may, for example, be related to ECEC pedagogy, preparation and implementation of ECEC plans, management, ICT use in pedagogical ECEC activities or safety (such as training related to incidents or first aid training)
- Item 4.2. on the data list Employee's in-service training
 - Name of in-service training
 - Completion date
 - Number of training days (0.5 days = min. 3 hrs, 1 day = min. 6 hrs)
 - Job title for which the in-service training is targeted
- The ECEC actor enters a descriptive, freely worded name for the in-service training
- In-service training can be recorded in Varda for individuals or collectively for a certain group of people who have completed the same training
- Instructions concerning in-service training:
<https://confluence.csc.fi/pages/viewpage.action?pageId=97584151>.

Temporary personnel

- Item 4.3. on the data list Temporary education, teaching and care personnel
 - ECEC actor
 - number of persons
 - hours worked (total)
 - month and year in which the work was performed
- All external personnel used by an ECEC actor, such as those obtained through an agency, are referred to as temporary employees, regardless of the length of the employee's period of work.
- If an employee works for several separate periods for the same ECEC actor during a single month, the person should only be saved in Varda once
- Data on temporary education, teaching and care personnel should be recorded in Varda in actual figures that are updated as soon as possible but at least twice a year as follows:
 - situation between 1 January and 30 June to be recorded by 31 August
 - situation between 1 July and 30 December to be recorded by 31 July



OPETUSHALLITUS
UTBILDNINGSTYRELSEN

Recording practices



Recording data on personnel groups

- Data on a personnel group can be saved in Varda in three ways:
 1. through the Varda interface at virkailija.opintopolku.fi/varda/
 2. through a system used by the ECEC actor which contains the required data and which is integrated into Varda
 3. with a combination of the above; in this case, the same data content cannot be amended in both ways.
- Data on personnel groups can be saved in Varda using these methods in three categories of data content:
 1. Employee data (personal data, degree or qualification, employee's data, employment relationship data, main places of work and extended absences)
 2. Employee's in-service training
 3. Temporary education, teaching and care personnel
- An individual datum belonging to a data content category, for example degree or qualification data, cannot differ from the other data concerning this group.
- ECEC actors can integrate one to three different personnel data systems into Varda
- The ECEC actor can decide
 - if an integration or user interface, or both, will be used to record data
 - the number of systems to be integrated into Varda

Retention of data recorded in Varda

- The data recorded in Varda will be retained in compliance with the Act on early childhood education and care (540/2018):
 - data on ECEC personnel will be kept in the data warehouse until five years have passed from the end of the calendar year in which the person's employment relationship in ECEC tasks ended
- An ECEC actor may not delete correctly recorded data when
 - an employee no longer works in ECEC
 - an ECEC provider ceases their ECEC activities
 - there is a change in an employee's employment relationship or place of work
- If an ECEC provider acting as a controller ceases to exist and the responsibilities of this controller are not transferred to another legal person, EDUFI will be the controller of their data recorded in Varda.
 - See also instructions concerning cessation of activity:
<https://confluence.csc.fi/pages/viewpage.action?pageId=97593606>

Errors 1/2

- If a service provider has entered incorrect data in Varda, the errors must first be corrected in the service provider's system/register. The data should then be re-saved in Varda through the user interface or integration.
- Instructions for updating data in the personnel module:
<https://confluence.csc.fi/pages/viewpage.action?pageId=97599277>
 - Incorrectly recorded data must be invalidated in Varda before the correct data can be saved
 - Personnel data can be amended more extensively than, for example, a child's data
- An error is no justification for a failure to record data in Varda. If the error persists, please contact EDUFI's Varda team at varda@opintopolku.fi

Errors 2/2

- Typical errors related to recording data in the personnel module:
 - A functionality or data required for working with Varda at your end are not displayed - > check your access rights
 - An employee's place of work cannot be found -> first save the place of work in Varda
 - An employee's place of work cannot be saved - > check that the employee has not been entered as an employee with alternating places of work
 - The employee's personal data do not match the personal data retrieved by Varda from the Population Information System - > check the employee's personal data
 - Required data have not been saved in Varda - > save all the required data
 - End date cannot be saved - > the date must be the same as or later than the start date
 - An employment relationship incorrectly recorded for an employee cannot be deleted - > first delete any in-service training and extended absences recorded for the employment relationship
- Instructions:
 - List of errors and validations: <https://confluence.csc.fi/pages/viewpage.action?pageId=85033149>
 - Process of deleting data: <https://confluence.csc.fi/pages/viewpage.action?pageId=97599277#Henkil%C3%B6st%C3%B6tietojenmuokkausjapoistaminen-Tietojenpoistamisenprosessi>



OPETUSHALLITUS
UTBILDNINGSTYRELSEN

Access rights to personal data



Grounds for granting access rights

- Varda access rights are granted by a municipality, joint municipal authority and private ECEC service provider when
 - a person needs access to Varda's functionalities as permitted by the user rights
 - a person needs access to the data recorded in Varda for their work
- access rights must be limited to the organisation level which needs them in their tasks (actor/unit)
- the ECEC actor is also responsible for the access rights when granting rights to other organisations under a contract, for example to service centres or accounting offices.
- the ECEC actor deactivates the user rights when access is no longer needed
 - If the actor ceases all of their ECEC activities, Varda customer service should be notified (varda@opintopolku.fi). The customer service will deactivate the access rights
- access rights are granted and deactivated by the organisation's Varda system administrator
- while a person may only have a single set of Varda IDs, they may also have access rights to data on the actor, unit and children, guardians and payments and/or the personnel module data. Depending on their duties and needs, a person may have rights to all or part of the data.
- For up-to-date instructions, visit:
<https://confluence.csc.fi/pages/viewpage.action?pageId=78156789>

Access rights to the personnel module

Extent of access right	Access right name (viewing rights)*	Access right name (viewing and saving rights)**
Access to all personnel data	Varda-henkilöstö-kaikkien henkilöstötietojen katselija	Varda-henkilöstö-kaikkien henkilöstötietojen tallentaja
Access to employee data (personal data, degree or qualification, employee's data, employment relationship, places of work, absences)	Varda-henkilöstö-työntekijätietojen katselija	Varda-henkilöstö-työntekijätietojen tallentaja
Access to in-service training data	Varda-henkilöstö-täydennyskoulutus-tietojen katselija	Varda-henkilöstö-täydennyskoulutus-tietojen tallentaja
Access to data on temporary personnel (summarised data)	Varda-henkilöstö-tilapäisen henkilöstön katselija	Varda-henkilöstö-tilapäisen henkilöstön tallentaja

* For example, viewing rights are intended for actors who use data transfers to record their data in Varda (integration) and perform the testing of data quality in Varda.

** Persons with saving rights can add, amend, delete and view data through the user interface. If an integration is used for data transfers, no saving rights are required.

How do I get access to personnel data as a Varda system administrator?

- **Private service providers' Varda system administrators:**
 - EDUFI has added access rights to personnel data for Varda system administrators at private ECEC centres, private group family daycare providers and private family daycare providers.
 - **If you are a Varda system administrator, you do not need to do anything to start saving or viewing personnel data after 1 September 2020.**
 - If a private service provider transfers data to Varda through an integration, the Varda system administrator may not record data through the user interface, and they must ensure that they have a service user ID which gives them access to the personnel module.
- **Varda system administrators in municipalities:**
 - Varda system administrators in a municipality can grant each other the necessary access rights to personnel data.
 - Varda system administrators in municipalities also grant access rights to personnel data to other Varda users.
- For instructions concerning Varda user rights, visit:
<https://confluence.csc.fi/pages/viewpage.action?pageId=78156789>

How do I get access to viewing or recording personnel data?

- If you already have a Varda/Studyinfo ID but you do not have access to personnel data:
 - Log in to Varda/Studyinfo and request the necessary access rights under My Studyinfo
 - Your request will be processed by your organisation's Varda system administrator
- If you do not yet have a Varda/Studyinfo ID:
 - ask your organisation's Varda system administrator to register you as a service user
- You can view your valid user rights under My information (<https://virkailija.opintopolku.fi/henkilo-ui/omattiedot> in the section Valid user rights)

Examples of granting access rights 1 / 2

User	Need	Solution
A municipality's Varda system administrator	Needs access rights to all data in the personnel module for testing the data quality; the data are transferred through an integration	<p>On request, another Varda system administrator in the municipality grants them the user right "Varda-henkilöstö-kaikkien henkilöstötietojen katselija".</p> <p>Additionally, the municipality's Varda system administrator creates the user ID "Varda_henkilosto_toimijan nimi" and assigns to it the user right "Varda-henkilöstö-kaikkien henkilöstötietojen palvelukäyttäjä", which the municipality uses to transfer all required personnel data to Varda*</p>
Recorder of the municipality's in-service training data	Records in-service training data in Varda through a user interface; the remainder of the data are transferred through an integration	<p>On request, the municipality's Varda system administrator grants the user right "Varda-henkilöstö-täydennyskoulutustietojen tallentaja".</p> <p>The municipality's Varda system administrator also creates the user IDs "Varda_tyontekija_toimijan nimi" and "Varda_tilapainen_henkilosto_toimijan nimi", and assigns to them the user rights "Varda-henkilöstö-työntekijätietojen palvelukäyttäjä" and "Varda-henkilöstö-tilapäisen henkilöstön palvelukäyttäjä", which the municipality uses to transfer all the remaining required personnel data to Varda.*</p>

*If you need a user ID for automatic data transfers (integration), read more about [service user IDs](#).

Examples of granting access rights 2 / 2

User	Need	Solution
<ul style="list-style-type: none">• Varda system administrator at a private ECEC centre• Varda system administrator at a private group family daycare provider• Varda system administrator at a private family daycare provider	Records data in Varda through a user interface	<p>EDUFI grants access to recording data for the user rights "Varda-pääkäyttäjä (yksityinen päiväkot)", "Varda-pääkäyttäjä (yksityinen ryhmäperhepäivähoitaja)" and "Varda-pääkäyttäjä (yksityinen perhepäivähoitaja)". The Varda system administrator can start recording data in Varda from 1 September 2020.</p> <p>N.B. If a private ECEC centre transfers data to Varda through an integration, the Varda system administrator may not save the data in the user interface, and the system administrator should contact EDUFI at varda@opintopolku.fi.</p>



OPETUSHALLITUS
UTBILDNINGSTYRELSEN

Varda test module



ECEC actors test the data quality

- **Why should a test of data quality be performed?** Ensuring that the data stored in Varda are of a high quality is important, as these data are used, among other things, in the activities of other authorities, ECEC planning as well as in national and international statistics and reporting on ECEC.
 - In the future, such statistics as [Annual ECEC statistics](#) will be based on the data recorded in Varda
- Each ECEC actor recording data in Varda is responsible for the data content they save and for ensuring that the data are accurate and up to date
- The quality of personnel data must be tested no later than **28 February 2021**
- Instructions and test cases:
 - <https://confluence.csc.fi/display/OPHPALV/Tiedon+laadun+testaus+1.9.2020>
 - <https://confluence.csc.fi/pages/viewpage.action?pageId=97598277>

Performing the test

- **What do I need to start testing?** The data test is performed through the Varda user interface at <https://virkailija.opintopolku.fi/varda/>.
- 1. Varda access rights required for testing the quality of personnel data:
 - Varda-henkilöstö-kaikkien henkilöstötietojen katselija tai tallentaja
 - Varda-pääkäyttäjä user rights, or viewing or saving rights limited to certain data sets, read more at <https://confluence.csc.fi/display/OPHPALV/Tiedon+laadun+testaus+1.9.2020>.
- 2. Set aside time for performing the test. The test must be carried out immediately after the data have been recorded in Varda, or no later than 28 February 2021. In practice, you can test the data quality either on the same or the following day after you have transferred/recorded data in Varda for the first time.
- 3. Familiarise yourself with Varda test cases and find the data needed for testing in the operative system used by the ECEC actor or in your own register.

The testing process

1. Log in to the Varda user interface in the Studyinfo service at <https://virkailija.opintopolku.fi/vara/>.
2. Go to the View data tab to find the data matching the test case.
3. Compare the data to Varda data one test case at a time.
4. Report the test results on EDUFI's form available at <https://confluence.csc.fi/pages/viewpage.action?pageId=97598277>
5. In case of any errors, contact the system supplier or, when recording the data through the user interface, Varda customer service.
6. If you identify errors in the service provider's data recording/logging practices, instruct the relevant persons in your organisation.
7. Make the necessary corrections in Varda through the user interface, or if you use an integration to transfer the data, make the corrections in your information system, from where they will be updated to Varda

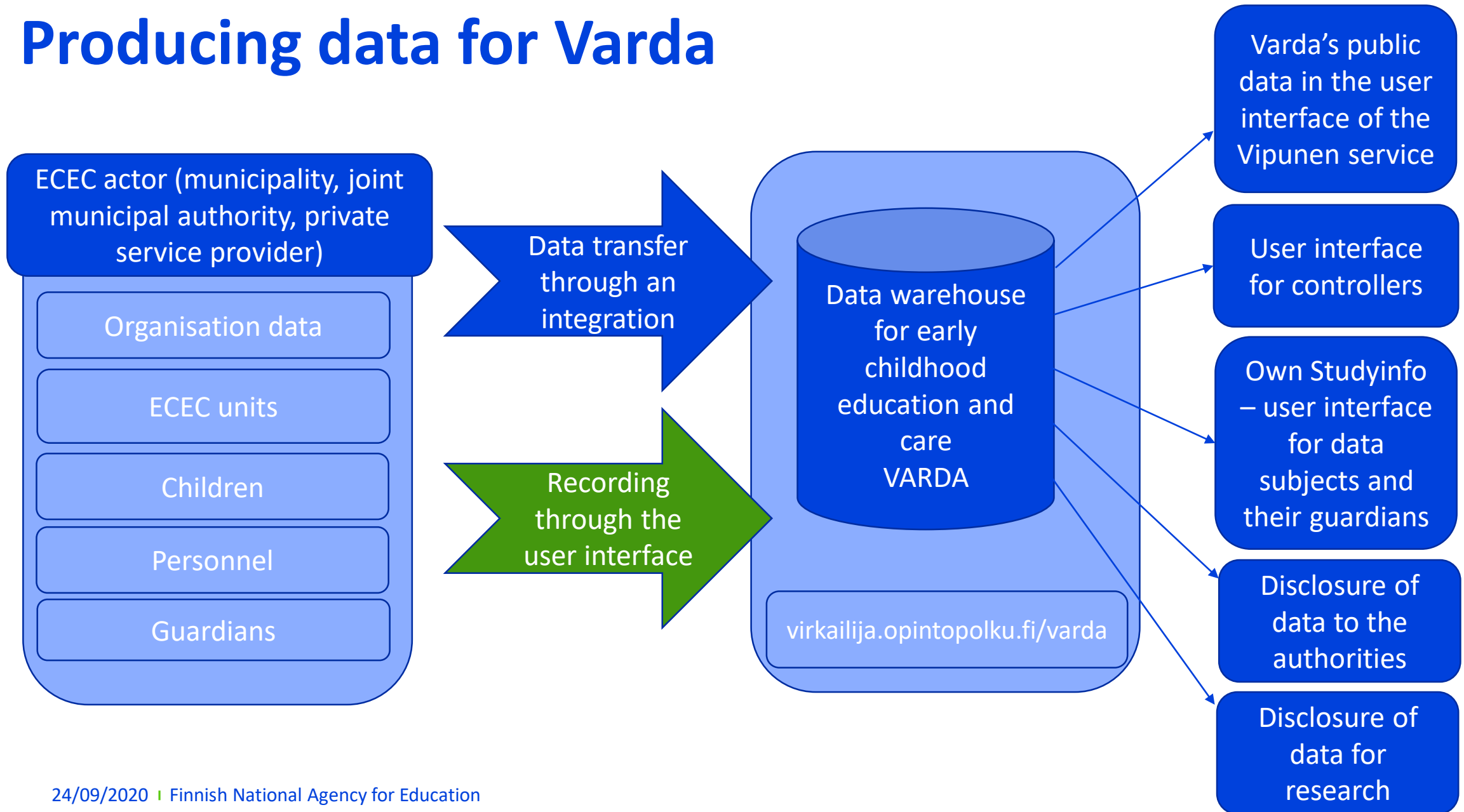


OPETUSHALLITUS
UTBILDNINGSTYRELSEN

Using the data stored in Varda



Producing data for Varda



Utilisation of the data

- Varda provides commensurate, comparable and high-quality data that are utilised
 - in the national planning and steering of ECEC
 - in the municipal and national development of ECEC
 - in the statutory activities of such authorities as KELA (processing of child care allowances for children in municipal daycare, testing to begin in autumn 2020)
 - In ECEC research
 - in reporting and the compilation of statistics at national and international levels
- When disclosures of data to other authorities begin, the data controllers will be informed
 - Read more about data disclosures:
<https://confluence.csc.fi/pages/viewpage.action?pageId=78154135>
- Comprehensive data on ECEC contents will be available in Varda from 2021



OPETUSHALLITUS
UTBILDNINGSTYRELSEN

Varda customer service



Varda implementation support

- Recording personnel data in Varda:
 - Training for personnel module deployment: [from 12:00 till 13:00 on 17 August 2020](#) & [from 9:00 till 10:00 on 21 August 2020](#)
 - User interface training for recording personnel data in Varda: [from 9:00 till 10:00 on 27 August 2020](#) & [from 12:00 till 13:00 on 28 August 2020](#)
- As from 1 September 2020, guardians will be able to see their children's data in Varda through EDUFI's My Studyinfo service
 - Read more about using the service: <https://confluence.csc.fi/pages/viewpage.action?pageId=85045414> and [instruction video for ECEC actors for guiding guardians](#)
 - N.B.: If the data recorded in Varda are incorrect or missing, guardians can contact the service provider directly
 - Save the contact details under 'Actor's information'
- Varda user interface pages 'Enter information as an overview' and 'Search and edit' will no longer be available after 1 September

Varda customer service at EDUFI

- By email at varda@opintopolku.fi
 - Information on the customer service online:
<https://confluence.csc.fi/display/OPHPALV/Asiakaspalvelu>
- Clinic activities, see <https://confluence.csc.fi/display/OPHPALV/Varda-klinikat>
- Online:
 - oph.fi/varda | oph.fi/sv/varda
 - confluence.csc.fi/display/OPHPALV/Varhaiskasvatuksen+tietovaranto
 - Personnel module deployment:
<https://confluence.csc.fi/pages/viewpage.action?pageId=93028511>
 - Personnel data: <https://confluence.csc.fi/pages/viewpage.action?pageId=97584149>
 - Frequently asked questions:
<https://confluence.csc.fi/display/OPHPALV/Usein+kysytyt+kysymykset>
 - Current issues: <https://confluence.csc.fi/display/OPHPALV/Ajankohtaista>
- Recordings: youtube.com/playlist?list=PLsBm4tVhwD2H88OOrgJH2OZjkA5I_Zeu3



OPETUSHALLITUS
UTBILDNINGSTYRELSEN

Thank you

You can reach Varda customer service at
varda@opintopolku.fi

