

# Privacy notice for processing of personal data related to interviews of researchers using sensitive data

Effective as of 15.7.2021

This privacy notice includes information for the data subject (natural person) in accordance with Articles 13 and 14 of the EU General Data Protection Regulation (2016/679). This notice is provided to the data subject during the collection of personal data.

## Aim of the processing of data

Aalto University, University of Tampere, University of Oulu, University of Eastern Finland and University of Helsinki have commissioned a report on the researchers' needs for sensitive data services and research on higher education landscape. The work is coordinated by CSC -> IT center for science. Apart from normal customer contact data, there will be interviews and workshops with researchers to create anonymous use cases of sensitive data in research. The work is done during a period between May and December 2021.

## Personal information collected

Personal information collected from university representants about the interviewees are names and email addresses. Responses from the participants in interviews, workshops, steering group and other project meetings are collected from themselves.

The interviewees' contact information (including name/surname, an e-mail address, the name of the organization) were received from university representants, who thought the persons might have some interest in participating in the interview. Data on opinions, attitudes and practices related to data management, provision and use in the context of sensitive data will be gathered from interviewees themselves in confidential interviews.

## Processing of personal information

The personal information will be stored in eDuuni in CSC's access restricted wiki spaces, and the notes of the interviews without contact information or name will be stored in CSC Sharepoint. The personal information (names, email address) of the interviewees will be stored separate from the notes of the interviews.

Emails and invitations will be sent out to the persons participating as informants as bcc and they can choose to stay anonymous by not participating in workshops or commenting on any documents openly with their own name, which will be explained in emails.

Any personal information gathered during the interview will not be published in the project deliverables in the context of being interviewed. Information from the interviews is used as a basis for anonymous user stories. In conjunction with the interviews the subjects were presented with an information sheet about the purpose of the interview, the processing of the data and the responsible parties and the rights they have regarding their own data.

## Legal basis for the processing of personal data

The collecting of interviewees' contact information is based on CSC's legitimate interests in the context of communications with customers and contacts in order to offer products and services that better meet the needs and desires of the customers. The processing of interview data is based on the consent given by the interviewee after receiving this information and before starting the interview. The consent can be withdrawn at any time by contacting [servicedesk@csc.fi](mailto:servicedesk@csc.fi).

## Outputs of the interviews

The interviews are semi structured and the notes will be sent to the interviewees for approval. The results will be used to create anonymous use cases of sensitive data which are then analyzed further in workshops. The final analysis report, which includes the anonymous use cases, will be delivered to the above-mentioned universities in October.

## Data Retention

The personal information of the interviewed persons will be deleted at the end of the project by removing the wiki pages that include the personal information. Also, all emails related to the interviews will be destroyed after the project has ended, i.e., at the latest by the end of the year 2021.

## Information Disclosure

CSC will not transmit the identity data or contact information of the interviewees to other parties. The information provided in the interviews is analyzed and presented in aggregate form in project reports together with the information from other participants, and hence no personal information will be revealed.

## Transfer of Personal Data

Personal data is not disclosed outside the EU or the EEA. The data is stored in Finland.

## Data subject rights

You have the following rights as a data subject:

- Right to obtain information on the processing of personal data
- Right to access your data
- Right to have any incorrect data rectified
- Right to have your data erased (right to be forgotten)
- Right to restrict processing
- Right to have the unit responsible for the register notifying the party to which data is disclosed of your personal data being rectified or erased or of processing being restricted
- Right to object to processing in certain situations
- Right to have your data transferred from one system to another in certain situations (data portability)
- Right to obtain information about any information security breaches resulting in a high risk
- Right to file a complaint with the supervisory authority, the Office of the Data Protection Ombudsman <https://tietosuoja.fi/en/contact-information>

## Contact

Responsible for the data management in the project is:

Jessica Parland-von Essen  
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Data controller  
CSC - Finnish IT Centre for Science Ltd  
P.O. Box 405 (Keilaranta 14)  
FI-02101 Espoo  
tel. 09 457 2821 (operator)  
[servicedesk@csc.fi](mailto:servicedesk@csc.fi)

If you have any questions about this privacy notice or you would like to exercise any of the above rights you may contact [servicedesk@csc.fi](mailto:servicedesk@csc.fi). You may reach CSC's Data Protection Officer (DPO) at [privacy@csc.fi](mailto:privacy@csc.fi).