

# Weekly 2019-08-12

**Present:** Antti Laitinen, Annica Moore, Tarja Puura, Eva Neffling, Minna Parviainen, Outi Kivipelto, Topias Kähärä, Antti Kaasila, Vera Wemer, Janniina Määttä, Egle Gedrimiene (minutes)

**Apologies:** Anu Märkälä, Ari Rouvari, Pauli Sutelainen, Hanni Muukkonen, Marcus Caselius, Monique Leegte

**Time:** 14:00 Finnish time

## Agenda:

1. Opening
  - a. The meeting was opened at 14 o'clock
2. [Timeline](#) until the end of project - available in the first page in the wiki.
3. Short up-dates and holiday greetings
  - a. CSC: **next week - WP leaders meeting, discussion on reporting issues**
  - b. EDUFI: developing continues. **Annica, Topias, Antti, Tarja are going to Estonia, others?**
  - c. UOulu: -
  - d. Gradia: - **Next Friday - webinar with counsellors. Counsellors questionnaire is still open. Waiting for the results.**
  - e. DUO: - **Vera will look into video situation**
4. Reporting to European Commission
  - a. Remote review feedback - [ECOKT2016-ComLeap-Remote interim review report\\_A.pdf](#)
    - i. Action points: [Remote review in June 2019](#)
    - ii. Measurable data on activities: [Events for dissemination and network building](#)
    - iii. Use of resources? - goal to minimize need for returning funds
  - b. Next reporting deadlines
    - i. D4 Standard management report - M21 (CSC)
    - ii. D11 Final report - M24 (CSC)
      - Responsible:
    - iii. D22 Final seminar in cooperation with WP4 and WP5 - M23 (EDUFI)
      - Responsible:
    - iv. D23 Sustainability Plan - M23 (EDUFI)
      - Responsible
    - v. D27, D28, D29 Pilot deployments - M22 (Gradia)
    - vi. D30, D31, D32 Report on pilot deployments (Gradia) - **M23 (extra time given)**
      - Responsible
    - vii. D33 Impact evaluation study - **M24 (extra time given)**
      - Responsible
    - viii. D38 Presentations and publications - M24 (DUO)
    - ix. D39 Targeted workshops and seminars in cooperation with WP2 (DUO)
  - c. Amendment No. 3 finalized
    - i. Impact evaluation study sub-contracting (CSC) raised to 25 000€ - delivery M24
    - ii. D30, 31, 32 delivery date updated to M23
5. [Road map](#): Monthly view on the WPs.
  - a. Framework architecture
    1. Pilot deployment in Finland
      - a. SITRA
      - b. VM (Ministry of Finance)
      - c. STM (Ministry of Social and Health Issues)
      - d. Others?
    2. Deployment in Germany:
    3. Deployment in the Netherlands:
    4. Deployment in other countries
      - a. Estonia **of September, 10-17h. Feedback from Netherlands (Vera) -the story did not fit the architecture with Archimeds. Corrections needed for Estonia?**
      - b. Others. **From 26<sup>th</sup> August Croatia will replay about the piloting possibility.**
  - b. Prototypes + Analytics:
    - i. two-three improvements? EDUFI greetings from last week (Marcus)
    - ii. **ESCO competences are being added to the prototype. Discussion on what could be done to create personal profile. Annica will discuss suggestions with the developers.**
  - c. [Europass case study](#) - **Eva is the contact person.**
    - i. Workshop in Groningen July - next steps? **Meeting with Mika Launikari last Friday (present: Eva, Annica, Antti and one of our developers Janne). We are trying to arrange a new meeting when William comes back from a holiday 20th.**
    - ii. Desk study
6. Other
  - a. Autumn meetings
    - i. Weekly meeting every Monday 14-14.45
    - ii. Project management committee once a month on Monday 14-15.30
    - iii. Other meetings?
    - iv. **Webinar for discussing piloting results - 26 August 14h with project team members**
    - v. **Reference group webinar on new features in the prototype – 30<sup>th</sup> August, Friday 10 am. Annica will send calendar reservation and inform reference group about this event.**
    - vi. Project team final meeting in November? **28th October KARVI people meeting. Antti will send save the data for this event to all of us to have a nice closure of the project.**
  - b. IAEVG - Antti, Ari presenting the framework architecture work
  - c. HEL we can September 23rd?

- d. EAIE - Monique, Janniina, Tarja working on this theme. **Topias will be joining. Tarja will give instructions for registration. Booth and furniture is ordered.**
  - e. [Final seminar](#) - Minna working on this. **Currently contacting Keynote speakers. Minna will send Peter an e-mail, to create a registration via webpage. Peter will work on this after his holiday.**
  - f. Edufutura forum - **place is booked for the project to speak about Compleap. Some results from the project could be presented. The audience is international. Annica will speak in this event.**
  - g. **Learning conference in Italy. Dik will be there. Currently checking if there is place for Compleap.**
  - h. **Impact evaluation study 28th of November will be published**
7. Closing
- a. The meeting was closed at 15.00