Weekly 2019-02-11

Present: Antti Laitinen, Anu Märkälä (secr.) Egle Gedrimiene, Vera Mol, Monique Leegte, Annica Moore, Tarja Puura, Hanni Muukkonen

Meeting notes:

Round of WPs - "How have you started to answer the feedback from the mid-term review?"

- WP 2+3:
    - Annica highlighted that there are already a lot of information in eduuni wiki but is scattered. Instead of creating something new, we should put the existing information into a user-friendly format. This would be very efficient as the time is scarce.
- WP 4:
    - Egle is writing summaries on desk research, learning analytics etc. in order to improve the documentation.
    - A developer will probably join the Compleap team at Oulu University. How to organize multisite developing between Oulu and Edufi? To be discussed among them.
    - It was noted that there should be arguments in the road map for the new developer in Oulu.
    - Discussion arose on the collaboration between the steering committee and the project team. The team feels that they really need support at this stage of the project.
    - The time and date of a joint meeting (CSC-Edufi-Oulu) to be decided today.
- WP 5:
    - Some changes have been made in wiki.
    - Monique to rewrite the stakeholder plan.
    - SBB has been contacted.
    - DUO and Edufi will discuss the Dutch diploma register together from developer´s point of view.

PART 2 - Road map and holistic plan for the rest of the project (14:30-15:50)

- Antti has sent the project officer´s comments and information on the action points to the project team.
- Antti showed the steering committee decision log to others.
    - e.g. Measurable feedback from stakeholders should be collected in the next webinar on February 26th.
- Project road map:
    - Antti presented the road map draft which was prepared by the steering committee. He noted that this template is not bound to individual WPs as is the previous, deliverable-based draft that he had made earlier. Therefore, steering committee´s suggestion would suit the holistic plan very well.
    - Discussion followed on the two options on the table for the road map.
        - Not all were fond of the steering committee´s template. It was also suggested to put the "all deliverables" list into a chronological order and add plans for the future to it through links.
        - Antti highlighted that the decision should be based on our own judgement - we should select the format that helps us most.
        - In the end, it was agreed that we use the steering committee´s template and each WP leader fills in their part this week.
            - **Internal WP leaders meeting on Friday 15.2. at 12-13 at Edufi offices** to support the preparation of the road map.
            - Antti highlighted that WP leaders should mark in the road map where the biggest needs are so that the steering committee can see them.
            - The holistic plan is a separate document. It should address the budgetary issues especially.
        - **Joint meeting Edufi-Oulu-CSC on Monday 18th of February at 9am** (PLACE?)
            - Pekka from Edufi and Stina from CSC will participate in the meeting as well.
- Definitions of the goals of the project:
    - There have been two different ways of looking at the objectives which has caused confusion. The option B is the correct one.
    - A) three prototypes:
        - i) framework
        - ii) learning analytics
        - iii) learner plan which includes modules
    - B) three prototypes in the learner plan:
        - i) competence profile
        - ii) diploma data coming into the profile
        - iii) suggestions for education opportunities
        - (OBS! Learning analytics is a functionality within the learner plan.)

- Other issues:
    - Tarja informed that Salpaus will have a new student management system soon which is why they are very busy at the moment. Tarja suggested that we could replace Salpaus with Specia (students with special needs). To be discussed.
    - Interested becoming associated partners- Antti to deliver the contacts to Tarja.